



2. If your appeal is based upon physical, psychiatric, or disability/learning disability reasons, attach a letter of recommendation from the appropriate office, as noted on page one: Schiffert, Cook, or SSD.
3. Optional: Attach a letter from your academic advisor expressing his/her opinion on the academic appeal.
4. Do you have an interest in appearing in-person at the Appeals Committee meeting?    \_\_\_ yes    \_\_\_ no
5. In the columns below indicate the courses which you plan to take in the next term of enrollment should your appeal be granted and show, by your own calculation, what grades are needed in these courses to reach the GPA needed for eligibility?

Department	Course Number	Credits	Target Grade	Quality Credits

Total Credits \_\_\_\_\_ Total Quality Credits \_\_\_\_\_

Anticipated Semester GPA \_\_\_\_\_

Anticipated Overall GPA at end of term \_\_\_\_\_

6. Sign to acknowledge the following statement:

I understand that making misleading statements, misrepresenting facts or circumstances, or presenting false documentation in this petition or in the attached material, constitutes a serious violation of the university Honor Code.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

7. Submit this completed form and attachments to the Associate Dean for your college, by the deadline established by the college.

College	Name	Email	Telephone	Office Location
CALS	Dr. Susan Sumner	calsap@vt.edu	540.231.5290	1060 Litton-Reaves
CAUS	Ms. Tracy Drowne	tproco@vt.edu	540.231.6415	202 Cowgill Hall
COB	Dr. Candice Clemenz	clemenz@vt.edu	540.231.6602	1046 Pamplin Hall
COE	Dr. Erik Westman	ewestman@vt.edu	540.231.3244	212 Hancock Hall
CLAHS	Dr. Robert Stephens	rosteph2@vt.edu	540.231.6770	238 Wallace Hall
CNRE	Dr. Dean Stauffer	dstauffe@vt.edu	540.231.5297	138 Cheatham Hall
COS	Dr. Jerry Via	cosadvising@vt.edu	540.231.5145	103 Science Adm
UAAC	Dr. Kimberly Smith	kimberly.smith@vt.edu	540.231.8440	117 Femoyer Hall

---

**FOR OFFICE USE ONLY**

Based on \_\_\_\_\_ hours of enrollment, the student would need a \_\_\_\_\_ term GPA to reach a 2.0 overall.