



Request to Add, Drop, or Change an Option in Career and Technical Education

STUDENT INFORMATION

Student ID Number:

Last Name:

First Name:

VT Email:

Cell Phone Number:

Major:

Expected Year of Graduation:

REQUESTED CHANGE(S)

Mark which change(s) you would like to request and select the appropriate option from the corresponding drop-down menu:

Declare an Option

Option to Add:

Drop an Option

Option to Drop:

Change an Option

Current Option:

Desired Option:

SIGNATURES OF APPROVAL

I authorize the University to make the changes as indicated on this form as approved by my academic advisor.

Student:

Date:

Advisor:

Date:

OFFICE USE ONLY

Date Received:

Date Processed:

Processed By: