**Virginia Tech**

**Fulbright-Hays Group Abroad Project**

**Zambia**

**Participation Application**

**Instructions:** Please complete this application electronically, then print and sign it. Scan the completed and signed application as a pdf document and send it as an email attachment to Dr. Joseph Mukuni ([mjoseph7@vt.edu](about:blank)).

**Application Process Schedule:** Application deadline: February 28, 2023.

Final selection notification: March 15, 2023.

Payment of $800.00 will be due March 31, 2023.

**I. Applicant Information**

**Type Information in the Shaded Columns**

|  |  |
| --- | --- |
| Last Name |  |
| First Name  (First name on your passport if available) |  |
| Middle Name |  |
| Date of Birth |  |
|  | |
| Local Address |  |
| City |  |
| State |  |
| Zip Code |  |
| Personal Email Address |  |
| Cell Telephone Number |  |
| Date of Birth |  |
| Citizenship |  |
| Passport Number (if applicable) |  |

|  |  |
| --- | --- |
| **Teachers/Administrators Only** | |
| CTE Program Area |  |
| School District |  |
| School Where You Teach/Administer |  |
| School Address |  |
| City |  |
| State |  |
| Zip Code |  |
| Work Email Address |  |
| Work Telephone Number |  |
|  | |
| Are you currently teaching or administrating and attending school at VT? **Yes: No:**  If yes, and you have provided the information under the teacher/administrator only section, you do not need to complete the student section. If no, please complete the student section. | |
|  | |
| **Virginia Tech CTE Graduate Students Only** | |
| CTE Program Area |  |
| Do you have teaching experience in a CTE program area? If yes, where (school and school system) | Yes: No: |
| If you do not have teaching experience in a CTE program area, will you have completed a student teaching experience prior to visiting Zambia? If yes, where did you student teach? | Yes: No: |
| Do you plan to teach in a CTE program area upon completion of your CTE graduate degree? | Yes: No: |
| What is your current GPA? |  |
|  | |

**II. Letters of Reference**

Please request one individual to provide a letter of reference for you. All letters must be on official school or school system letterhead stationery and must be signed.

Teachers:

Signature from your school principal on the application

One letter of reference from your CTE director

Administrators:

One letter of reference from your superintendent or assistant superintendent

Signature from your CTE administrator

Graduate Students:

One letter of reference from a Virginia Tech CTE professor

**Note:** Letters should be scanned into a pdf file and sent to Dr. Joseph Mukuni ([mjoseph7@vt.edu](mailto:mjoseph7@vt.edu)) as an email attachment. This letter must be sent directly to Dr. Mukuni by the person writing the reference, and must be sent separately from the application.

**III. Resume/Vitae**

Please send a resume or vitae to Dr. Joseph Mukuni with this application.

**IV. Participant Narrative**

Please write a narrative describing why you wish to be selected as a participant in this program. Tell us a little bit about yourself, your strengths, what you can add to the group that will participating, how participating in the program will influence your professional practice, how your participation will influence your life in general, and any other thing you would like for us to know.

Your narrative should be no longer than three pages in length. Formatting requirements include a font of your choice, font size of 12, double spaced, and one-inch margins (top, bottom and both sides).

**V. Participant Interview**

The selection process will involve two stages. If selected in the initial stage, you will be contacted after February 28, 2023, to schedule an applicant interview in the second stage with the project director, associate director, and one other Virginia Tech School of Education faculty member. Depending on where you live, the interview can be conducted in person or via Zoom or Skype if you live a great distance from the Virginia Tech Blacksburg campus.

All application packets must include the following:

1. Completed and signed application
2. Resume or Vitae
3. Participant Narrative
4. One letter of reference (letter must be sent separately from items 1 – 3 above and must be sent directly to Dr. Mukuni by the individuals writing them.)

Applicant Signature Date

**VI. HEALTH, SAFETY & SECURITY**

Regarding COVID -19, at this point in time, Zambia is considered a low-risk destination. The CDC rates Zambia as Level 1. This means that the risk is minimal. Participants must be fully vaccinated before traveling to Zambia. Full vaccination is defined by the CDC guidelines as of time of departure. While in Zambia, participants are advised to follow recommendations or requirements in Zambia, including wearing a mask and staying 6 feet apart from others. All passengers arriving in Zambia are required to present a certificate demonstrating a negative COVID-19 test result dated less than 72 hours prior to arrival. Tests must be issued by a designated and accredited laboratory in the country of origin. Failure to present such a certificate may result in passengers being denied boarding by the airline or refused immigration clearance in Zambia.

As previously stated, the CDC has designated Zambia as COVID-19 Level 1 status. However, if this rating is changed prior to the time of departure from Level 1 to Level 2 or above the trip may be postponed to a later date or canceled (as determined by Fulbright-Hays sponsors). If the trip is postponed or canceled a full refund will be issued upon request.

There are no safety and security issues associated with the destination. Participants are, however, advised to take the precautions that must be taken when visiting any unfamiliar place in the world.

**VII.** **Institutional Review Board Consent Forms**

### The project is an educational activity fulfilling Virginia Tech’s outreach mission and the university’s quest for discovering and applying knowledge to improve the quality of life for people within the commonwealth and throughout the world. As organizers of the project, we intend to contribute to the university’s outreach mission and research agenda by learning from the experiences of the study abroad program participants to determine their perceptions of the context, trends and issues affecting education and skills development in an African socio-cultural environment. Our objective is to document experiences and perceptions without revealing the names of the participants. We can, however, only document your experiences and perceptions with your consent. We wish to emphasize that you are not obliged to give consent and you are, therefore, free not to contribute to the research agenda of the project.